



30 International Drive South
Flanders, NJ 07836
973-426-0005
www.entourage-nj.com

APPLICATION FOR EMPLOYMENT

Your interest in our company is appreciated and we assure you that we are interested in your qualifications. A clear understanding of your background and work history will aid us in seeking to place you in a position which, in our judgement, best meets our needs and your qualifications. You must complete the entire application to be considered for employment.

Name: _____ **Date:** _____

Address: _____

Phone Number: _____ **Referred By:** _____

Position Desired: _____ **Date You Can Start:** _____

Salary Desired: _____

Are you employed now? **Yes** **No**

If so, may we inquire of your present employer? **Yes** **No**

What is your reason for leaving your current employer?

Are you legally authorized to work in the United States? **Yes** **No**

Do you have reliable, consistent transportation? **Yes** **No**

Is there any reason that you would not be able to be at work, on time, every day? **Yes** **No** _____

Education History:

	NAME & LOCATION OF SCHOOL	YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
HIGH SCHOOL				
COLLEGE				
TRADE OR BUSINESS				

Additional Relevant Schooling/ Education: _____

Work History: Do you give permission to contact previous employers? Yes No

Name and Location of Employer: _____

Dates Employed From: _____ **to:** _____

Position: _____ **Reason for Leaving:** _____

Job Summary/Duties: _____

Name and Location of Employer: _____

Dates Employed From: _____ **to:** _____

Position: _____ **Reason for Leaving:** _____

Job Summary/Duties: _____

Name and Location of Employer: _____

Dates Employed From: _____ **to:** _____

Position: _____ **Reason for Leaving:** _____

Job Summary/Duties: _____

References: Do you give permission to contact references below? Yes No

NAME	ADDRESS	PHONE #	HOW DO YOU KNOW THEM?	YEARS KNOWN

What are your Personal Goals?

What are your Professional Goals?

What are you looking for in an ‘ideal’ work environment?

Describe what you feel would be your typical day at Entourage Salon, if hired.

What makes you want to work at Entourage Salon?

What traits do you possess that will help you with your job position?

What areas would you like to improve on?

How would you describe your work style?

Who has impacted you most in your career and why?

What 3 positive things would your last boss say about you?

Who was your favorite manager and why?

If you had to choose one, would you consider yourself a big-picture person or a details oriented person?

Tell me about a time you had to deal with conflict? How did you handle it?

**On a scale of 1-5, rate your expertise in each area.
If you have no experience in this area, mark N/A.**

Phone Handling:	1 2 3 4 5 N/A	Computers:	1 2 3 4 5 N/A
Clerical:	1 2 3 4 5 N/A	Scheduling Appts:	1 2 3 4 5 N/A
Retail Sales:	1 2 3 4 5 N/A	Social Media Marketing:	1 2 3 4 5 N/A
Service Sales:	1 2 3 4 5 N/A	Graphic Design:	1 2 3 4 5 N/A
Customer Service:	1 2 3 4 5 N/A		

How would you make it so guests would want to come back again?

How would you help to grow the salon's business?

AUTHORIZATION

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act (ADA) and other relevant federal and state laws.

I understand that a consumer credit report or criminal records check may be necessary prior to my employment. If such reports are required, I understand that, in compliance with federal law, the company will provide me with a written notice regarding the use of these reports and will also obtain a separate written authorization from me to consent to these reports. I also understand that a poor credit history or conviction will not automatically result in disqualification from employment."

In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Signature: _____ **Date:** _____

If we currently do not have the position you are applying for available, or if another candidate is hired, would you like us to keep your application on file for future consideration? Yes No